Girl Scout Council of the Catawba Valley Area, Inc.
Equipment Reservation Request

Dates Requested: Items should be returned within 3 working days after the event unless otherwise noted.

Person Requesting Equipment _____
Troop/Group #_____ Service Unit _____
Day Phone _____ Night Phone _____

From _____19___ Time _____AM/PM Until _____19___ Time _____AM/PM

Flags: $_____ Deposit

_____American Flag _____Flag Poles ____Qty **$25 Security Deposit Required**
_____Council Flag ____Flag Stands ____Qty
_____World Association Flag

Other Equipment: $_____ Deposit

_____Portable Table Top Display (Lighted) _____ Portable Table Top Display (small)
_____TV/VCR Combo
_____Button Machine _____ Number of buttons needed (buttons are 254 each, to be paid upon return of machine)
_____Banners - Type _____
_____Other_____

$25.00 DEPOSIT REQUIRED ON ALL EQUIPMENT RENTALS

These items are loaned to registered members without charge, other than a refundable deposit. The person checking out the equipment will be held responsible for any costs to replace, repair or clean damaged items. Please test the equipment before you plan to use it and notify the office of any concerns.

Picked up on _____ at _____AM/PM

By _____(Signature of Responsible Person)

Day Phone _____ Night Phone _____

_____(Council Signature)

Returned on _____ at _____AM/PM

By _____(Signature)

_____(Council Signature)

Condition_____

Date Checked _____ Checked by _____

Deposit returned on _____by _____

Date Returned _____
Staff_____